



San Andrea School

Assistant Head of Senior Sector

With special responsibility for Wellbeing

The Assistant Head of Senior Sector with special responsibility on Wellbeing, will play a crucial role in supporting the Head of Senior Sector in the leadership and management of the sector. The focus of this role is to ensure the highest standards of student wellbeing and pastoral care. The Assistant Head of Senior Sector will lead initiatives to create a nurturing and supportive environment for all students, ensuring their emotional, social, and academic needs are met.

Key Responsibilities:

- Lead the development and implementation of the sector's wellbeing and pastoral care programmes to promote the students' wellbeing, resilience, and positive mental health.
- Monitor and evaluate the effectiveness of such programmes, adjusting as necessary.
- Coordinate with teachers, parents and external agencies to support students' emotional and social needs.
- Work closely with the Senior Leadership Team to ensure that pastoral care and academic support are integrated.
- Engage with the wider community, including parents and guardians to build partnerships that support the students' wellbeing and development.
- Organise and lead events and workshops for parents and guardians on topics related to the students' wellbeing and pastoral care.
- Participate in professional development opportunities and stay updated with the latest research related to the students' wellbeing and pastoral care.
- Coordinate the Learner Wellbeing Team.
- Develop and implement strategies, policies, and procedures for safeguarding students.
- Lead the implementation of strategies related to emotional and mental health and wellbeing.
- Lead the sector's anti-bullying efforts.
- Oversee the approach to equity and diversity.
- Coordinate Wellbeing Talks for the various year groups.
- Lead meetings with parents regarding students' wellbeing.
- Oversee any research related with the students' wellbeing.
- Coordinate PSCD, Guidance and Counselling.
- Be responsible for a specific year group/s as delegated by the Head of Senior Sector.
- Be responsible for the coordination of specific academic subjects as delegated by the Head of Senior Sector.

- Assist the Head of Senior Sector in the overall leadership and management of the sector.
- Together with the Support Coordinator for Inclusion, ensure that initiatives related to meeting the needs of individual learners, including children with a statement of needs and those related to Individual Educational Programmes guaranteeing access to learning and assessment, are met.
- Perform such other duties as may be determined by the Director for Education and the Head of Senior Sector.

Qualifications and Experience:

- Permanent Teaching Warrant.
- Proficiency in the Maltese and English languages.
- At least ten years of teaching experience in a licensed school, the last five of which in the secondary sector.
- Strong background in pastoral care and student wellbeing roles, such as counselling, guidance teacher and related roles.
- Excellent interpersonal, communication and leadership skills.
- Ability to build positive relationships with students, staff, parents, and the wider community.
- A degree in Psychology, Counselling or PSCD or other relevant degrees will be considered an asset.

Applying for the Role:

Interested candidates are invited to submit their curriculum vitae together with a cover letter addressed to the School Director for Education, detailing their qualifications and relevant experience and send both by email to vacancies@sanandrea.edu.mt **by Sunday 28th June 2026**. Please indicate “Assistant Head of Senior Sector - Wellbeing” in the subject line of your email application.