

CHILD REGISTRATION FORM

The Registrar
The Parents Foundation for Education
San Andrea School
L-Imselliet, Zebbiegh MGR 2850

FOR OFFICE USE	
Contributor's No	Reg No
Received by	on
Receipt No.	dd / /
Cheque No	Bank

Dear Sir

Date: _____

I would like to register my child to attend San Andrea School.

Child's Name: _____ Date of Birth: _____

Place of Birth: _____ Nationality: _____ Mother Tongue: _____

Gender: _____ Birth Certificate attached ☐ Vaccination Record: ☐

Other Particulars: _____ Religion: _____

Siblings Attending San Andrea School:

Name	Date of birth	Attending	Not Attending	Waiting List

Parent 1: Name: _____ Address: _____
Surname: _____
I.D. No.: _____ Tel. No. _____
Nationality: _____ Mob. _____
Occupation: _____ E-mail _____

Parent 2: Name: _____ Address: _____
Surname: _____
I.D. No.: _____ Tel. No. _____
Nationality: _____ Mob. _____
Occupation: _____ E-mail _____

Person to contact if different from above:

Name _____

Tel. No. _____

I confirm that I am a fully registered Contributor (Reg No _____) and I accept that this registration is regulated by the relevant Rules of the Parents Foundation for Education and San Andrea School. I confirm that I have today received a copy of the PFE Contribution Rules 2/93, of the PFE Admission Rules 3/93 and of the PFE Delegation of Function Rules (Rules 1/98), as amended in 2020.

I am hereby enclosing my child's/children's registration fee (Euro 50.00 per child), which is non-refundable.

Signature

Signature

All contributors are expected to read the rules and all other available material on the School and to familiarise themselves with the Aims and Systems of the School. See PFE Delegation of Function Rules (Rules 1/98) as amended in 2020.

SAN ANDREA SCHOOL**CONTRIBUTOR'S NOTE**

To: The Registrar
 The Parents Foundation for Education
 San Anton School
 L-Imselliet
 Zebbiegh MGR 2850

Date: _____

Dear Sir,

I would like to be registered as a Contributor in terms of the Statute and Regulations of the Foundation.

The following are my particulars:

Name _____
 Surname _____
 ID Number _____
 Occupation _____
 Address _____

 Tel & Mob No. _____
 E-mail _____

Name _____
 Surname _____
 ID Number _____
 Occupation _____
 Address _____

 Tel & Mob No. _____
 E-mail _____

Marital Status: Single [] Married [] Separated [] Divorced []

Particulars of child/children:

<u>Name</u>	<u>Date of Birth</u>	<u>Reg. No.</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Contributors to choose A or B - unless they are expatriates registering under the Waiver Clause in Rule 18 of the Contribution Rules:

- (A) I do hereby enclose my contribution of Euro 1500.00 or
- (B) I shall pay my contribution within 30 days from date of registration failing which my registration will be rendered null and void.
- (C) I am fully aware of my rights and duties as a Contributor, and I do confirm that

I shall respect all Rules and Regulations duly passed by The Foundation and San Andrea School.

Contributor's signature

Contributor's signature

All contributors are expected to read the rules and all other available material on the schools and to familiarise themselves with the aims and systems of the schools - see PFE Delegation of Functions Rules (Rules 1/98), as amended in 2020.



San Andrea School

Registration of Children with San Andrea School

We invite parents to sign the authorisation shown hereunder to avoid coming to the School personally.

Kindly complete the below:

We, Parents of _____ (Date of birth) _____ ,
do hereby authorise Ms Christine Calleja, as delegated by the Registrar to sign the Contributor
Register on our behalf.

Parent 1 signature/ ID number

Parent 2 signature/ ID number

Contributor Number: _____ (to be completed by the office)

Date: _____

Form C - San Andrea School Declaration

SAN ANDREA SCHOOL DECLARATION

TO THE TRUSTEES - PARENTS FOUNDATION FOR EDUCATION

I am presently registered as a Contributor (Contribution Number _____) in terms of the statute and regulations of the Parents' Foundation for Education (PFE), and do hereby authorise the Board of Trustees of the PFE to TRANSFER AND COMMIT MY CONTRIBUTION TOWARDS THE DEVELOPMENT OF SAN ANDREA SCHOOL. I am fully aware of my rights and duties as a contributor, and do hereby confirm that I shall respect all rules and regulations duly passed by the Foundation and/or San Andrea School. In particular:-

1. I shall fully respect the autonomy and independence of the Heads of School and of the teaching staff.
2. I agree to pay such school fees for the education of my child at San Andrea School, as may be determined from time to time.
3. I agree that my contribution shall as from today be regulated by the Contribution Rules and the Regulations 1988 (Rules 1/88), the Contribution Rules (2/93) as amended in 2009 and 2020, Admission Rules 3/93 as amended in 2020, the Delegation of Functions Rules 1998 (Rules 1/98) as amended in 2020 and any other rules that may be approved by the Trustees from time to time.
4. I agree to pay to the PFE such sums to be determined by the Foundation, but not exceeding One hundred sixteen Euros 47 cents (€116.47) per child per annum, for a maximum period of six years. These sums shall be utilised for purposes of expenditure of a capital nature in connection with San Andrea School, and are refundable under such terms and conditions as may be prescribed by the Foundation from time to time.
5. I understand that in order for the Brother and Sister preference to apply, children must be registered with the PFE within the stipulated time limits, and subsequently registered at the appropriate time in the respective year upon a call for applications issued by San Andrea School.
6. I understand that in the interests of children of other wait-listed contributors, from the time of this application until the eventual attendance of my child at San Andrea School, the Trustees reserve the right to cancel such application without refund should I fail to continue to demonstrate my commitment to the school by failing to comply with any instructions that may be issued from time to time.
7. I understand that should my child suffer from any disability and consequently have any special needs, this fact must be brought to the attention of the Registrar and Head of School upon application. The Head of School will subsequently require the parents to make a full disclosure of the child's condition so that it can be established whether the School is in a position to cater for the child's needs. In this case, such an application will be kept pending until the Head of School approves the child's admission to the School.
8. I hereby acknowledge and accept that following full consultation with the Trustees of the Parents' Foundation for Education and with parents, the school reserves the right to announce the date of commencement of the scholastic year.

All contributors are expected to read the rules and all other available material related to the school and to familiarize themselves with the Aims and Systems of the School -PFE Delegation of Function Rules 1/98 as amended in 2020.

Signature _____

Name in full _____

Signature _____

Name in full _____

Date _____



THE PARENTS FOUNDATION FOR EDUCATION

Office of the Registrar

Note on the Protection of Personal Data kept in the Registration System for the Admission of Children in the Schools of the Foundation.

The nature of the registration of Contributors and of Children requires the submission and the keeping of personal data during the registration process. It is hereby declared that personal data is given the importance it deserves and the Foundation and its Schools ensure that personal data is kept solely for the administration of the registration system. It is never made use of for any other reasons whatsoever.

The personal data maintained by the system includes such details as Names, Age, Gender, Address and other related information. For example, the release with the Foundation and its Schools of a copy of the birth certificate is an essential requirement.

Any Contributor registering with the Foundation needs to give such data because it is a very important element in the registration system. By reading this note on the protection of data, Contributors are asked to give their consent to the Foundation and to its Schools to the use of the data given, specifically and strictly, for the purpose of administering the registration system, as regulated by the Aims and Ideals and the Rules of the Parents Foundation for Education.

Personal Data entrusted with the Foundation and its Schools ceases to be of any use to the registration system when Contributors receive the refund of their Contribution. Once refunds are effected, the Foundation and its Schools cancel personal data records that are no longer of any use to the registration system. Contributors regain their right to be "forgotten".

We Consent	
Signatures:	_____
Date:	_____

The Foundation and its Schools commit themselves to hold control over the information which they keep and it can be stated that the personal data of Contributors has always been in safe hands. The Foundation and its Schools will strive to maintain the high standards expected in regard to the keeping and use of personal data of Contributors and their families.

This declaration is made for the purpose of, and in compliance with, the General Data Protection Regulation (GDPR) which came into force on 25th May 2018. It replaces previous statements that applied up to 24th May 2018.



THE PARENTS FOUNDATION FOR EDUCATION

CONTRIBUTION No: _____

**Acknowledgement by the Parents
that they have received copies of
the documents listed hereunder:**

- 1. PFE Contribution Rules 2/93 as amended in 2009
and in 2020**
- 2. PFE Admission Rules 3/93 as amended in 2020**
- 3. PFE Delegation of Functions Rules 1/98 as amended
in 2020**
- 4. Aims and Ideas of The Parents Foundation for
Education**

***I do hereby acknowledge receipt of a copy of the above-
mentioned documents.***

Signature of Parents

Date

Names in full: _____

**Parents Foundation for Education
San Andrea School
Payment by Bank Transfer Form**

Stage No. 1

We the undersigned, hereby agree to make **2 separate transfers** to the bank account of the Parents Foundation for Education

Acc No: 10202642078 IBAN No: MT11VALL22013000000010202642078

With the following amount:

First Transfer: €50 (per child) Registration Fee

Second Transfer: €1500 (per family) PFE Contribution

A refundable contribution of €1500, as per rules of the Parents' Foundation for Education

Contribution is being made for the purpose of the PFE Contribution Rules 2/93 and in compliance with the requirement in Rule 5(4)

Stage No. 2

I/We shall include in the transfer document the following details:

1. Name & Surname of Contributors (parents)
2. ID Card Numbers of Contributors (parents)
3. Name of Child/Children
4. Name of School

Kindly include **all** the above for ease of traceability

I/we understand that once the transfer is effected, I/we will send a copy of this document together with a copy of the bank transfer to the Registration office on registrations@sanandrea.edu.mt

Once received the registration of your child/children will be processed

The registration of children with the Foundation becomes effective in terms of the PFE Rules when the Registration Fee is received into the bank account of the Foundation and the register is signed.

Name of Contributor: _____

Signature: _____

ID card/Passport No.: _____

Date: _____

☐

A copy of the Bank Transfer is attached.

San Andrea School

Bank of Valletta, The Strand, Gzira, Malta

Sort Code No: 22013

IBAN No: MT31VALL22013000000010751028017

BIC No: VALLMTMT

Acct. No: 10751028017