



THE
PARENTS FOUNDATION FOR EDUCATION

Admission Rules, 1993

3/93 (as amended in 2020)

Amendments entered into effect
as from 24th August 2020.

The PFE Admission Rules, 1993 (Rules 3/93), as amended in 2020.

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1. Name

These Rules shall be called "The Admission Rules, 1993" (Rules 3/93) – as amended in 2020 - and shall substitute the Admission Rules, 1988 and all official interpretation thereof in so far as related to issues regulated by these Rules. The purpose of these Rules is to update the admission system and to incorporate new rules reflecting interpretations which have been applied over the past years.

2. Application of Rules

- (1) These Rules shall apply to all admissions of children to any school after 30th September, 1993. They are not to be interpreted as decreasing in any way the rights or position of children registered before the 30th September, 1993. These Rules are to a very large extent a confirmation of administrative interpretations implemented since the establishment of the Foundation.
- (2) These Rules lay down basic principles for admission to any Foundation School and regulate the activity of the Registrar who is an employee of the Foundation. These Rules bind all Schools and each School is only entitled to enact more detailed procedural Regulations applicable to admissions provided such Regulations respect these provisions. In case of conflict between these Rules and any Regulations made by any school these Rules shall prevail.

- (3) These Rules must be read consistently with the Contribution Rules, 1993, the Delegation of Functions Rules, 1998, and any supplementary Regulations made with reference to such Contribution Rules.

3. Registration of Children

- (1) Registration of children with the Parents Foundation for Education can take place at any time **after** the birth of a child and is made by the completion of **Child Registration Form** as per **Annex I** hereof, by any person who, is a Contributor of the Parents Foundation for Education in terms of the Contribution Rules, 1993 (Rules 2 / 93) or prior Rules which were applicable.
- (2) A Child Registration Form shall be completed for each child and such form shall serve as an automatic registration of the child with a School upon it being verified that such child is entitled to be offered a place at that particular school in accordance with these Rules. No further applications need be made with the School, however each School may provide for such further application forms as they deem fit in Regulations.
- (3) A Child Registration Form shall satisfy the parental authority requirements as defined in Rule 20 below.
- (4) In the event of a family on "Temporary Absence" from Malta in accordance

with more detailed School Rules, brothers and sisters may be registered by mail, provided the Child Registration Form satisfies also the parental authority requirements as defined in Rule 20 below.

- (5) A parent shall be obliged to declare all known relevant facts relating to the child in the context of the child's education.
- (6) The Birth Certificate of the child registered shall be submitted on registration.
- (7) Such Registration Form shall be accompanied by a non-refundable registration fee of €50 or such other sum as may be established by the Trustees from time to time.

4. Effects of Registration

The registration of a person as a Contributor of the PFE or the acceptance of the Child Registration Forms by the PFE do not imply any rights of admission or preference and the child shall have the rights of admission or otherwise only as hereafter defined.

5. When and how Children Are to Be Registered

- (1) Each and every child of a Contributor must be registered individually in accordance herewith. Simply informing the PFE or any School of a child is not a registration under these Rules and such child shall enjoy no rights hereunder.

- (2) It shall be the **parents' obligation** to register brothers and sisters as **soon as possible** after birth and in any case **not later than the 31st March of the year subsequent to the year of birth** of the said brother or sister if he/she is to enjoy a preference.

In cases of **new registrations**, (not being re-registrations), the obligation to register brothers and sister within 3 months after the lapse of the calendar year of birth shall be deemed to be complied with, where all the children of a Contributor are registered concurrently irrespective of the year of birth.

Any children so registered being brothers or sisters shall also enjoy a preference under these Rules. These preferences no longer apply once the Final Year Statement of the relevant year has been placed on the Notice Board.

- (3) It shall be the **obligation of any Staff Members** wishing to send their child to a School of the Foundation where they work, to register such child within 3 months of engagement or by the 31st day of March subsequent to the year of birth of the child, as the case may be, whichever is the later, if the child is to enjoy a preference.

This preference no longer applies once the Final Year Statement of the relevant year has been placed on the Notice Board.

- (4) The entry in the Contributors Register may be entered in the subsidiary records of the Foundation and when making such entry the Registrar may insert all such additional information he may deem relevant from time to time for organisational or statistical purposes. These rules define the use of certain Codes and procedures for specific organisational purposes only and the allocation of such Codes does not imply any rights.

- (5) If the child is the brother or sister of an older child who is actually attending a school, or who has already been confirmed a place in a school, the Registrar is to enter the Code "A" near his name in the Year Statement. All other children are allocated a Code "B".

6. *Preservation and Loss of Preference*

Notwithstanding what is stated in the Contribution Rules, 1993 and Supplementary Regulations thereunder and with effect from 1st January 1995:

- (1) When parents register a child it is their obligation to inform the Registrar that an older child is actually attending a School, specifying which School. Each year the parents of children who start to attend any school should bring to the attention of the Registrar any younger brothers / sisters who are thereafter entitled to a Code "A".

- (2) Should any Contributor or Staff Member to whom Article 5 of these Rules is applicable wish to register their child **AFTER THE TIME LIMITS STATED IN ARTICLE 5**, the applicant shall be asked to sign a declaration (**Annex II**) stating that he/ she is aware that such child **does not have a preference as he/she has been registered after the time limit** imposed by these Rules. No code "A" shall be inserted in the Year Statement in such cases. Code "B" shall be entered and also Code "L", signifying late registration for preference purposes, shall be entered.

- (3) The above declaration is being requested to ensure that applicants immediately know of the situation; however the fact that the Registrar does not realize that the declaration is required in a specific case and does not request it or the Code "L" is not duly inserted or the fact that an applicant refuses to sign the declaration does not alter the position and the relevant child shall not have a preference.

7. *First Come First Served Rule*

- (1) Subject to what is stated in these Rules, children are admitted to a School on a first come first served basis after children with preferences in any particular School are offered a place.
- (2) The children who have a preference are:
- (a) Brothers and sisters

of children actually attending that particular School at the time of the preparation of the Final Year Statement, namely around the 15th October of the year prior to commencement of the relevant Pre-Grade/ Nursery - children of age 3 - who are registered in accordance and within the times stipulated herein and in the Contribution Rules, the Delegation of Functions Rules, and Supplementary Regulations.

(b) Children of staff engaged on a full time indefinite basis at the time of the preparation of the Final Year Statement, namely around the 15th October of the year prior to commencement of the relevant Pre-Grade/ Nursery-children of age 3, who are registered in accordance and within the times stipulated herein. These children shall have "AT" entered near their name in the Year Statement.

Members of Staff taking advantage of this preference must be requested to make a declaration that they are aware that the preference is dependent on such Staff Members being actually engaged as above described when the child is to start schooling at Pre-Grade/ Nursery - children of age 3 - and that the staff member is a *bona fide* full timer on an indefinite basis. (**Annex III**).

"Full-Time" includes "Full-Time on Reduced Hours" meaning that the engagement with the School is the main employment of the Full Time Staff members. In case of the termination of engagement before the Final Year Statement is published, the right of preference is likewise terminated and shall be placed in the chronological position as per the child registration number in the Contributors Register and will be allocated with Code "B".

- (3) Any brothers or sisters or children of staff registered after the 15th October for the year in regard to which admissions to Pre- Grade/ Nursery - children of age 3 - are being processed in the preparation of the Final Year Statement, or whose older brother or sister starts attending a school after the said date or whose parent becomes a staff member after such date, shall **not** enjoy any preference and shall be placed in the chronological order in the Year Statements.

Provided that, in order to avoid anomalies and splitting of families, any brothers and sisters of children admitted to a School subsequent to the Final Year Statements referable to the year of admission of the brother or sister are published, shall be confirmed for admission in virtue of a preference gained in the intervening period. These children shall not displace children already confirmed a place but shall be admitted as

extra admissions.

Provided further that nothing in these Rules shall preclude a School Board of a School of the Foundation from seeking approval to offer a place in the School in very specific cases deemed to be "exceptional" (i) in order to correct an anomaly or (ii) for reasons considered necessary for the better operation of the School. Such "exceptional" instances would by definition include cases referred to as "humanitarian" or "of children of staff whose admission would impact on the recruitment of the School." Such cases shall not displace children already confirmed a place but shall be admitted as extra admissions.

Recommendations for approval shall be made to the Registrar by the Chairpersons of the respective School Board of the Schools of the Foundation or by their appointed delegates.

School Board Chairpersons submitting requests to The Trustees under the "proviso" sections of the preceding paragraphs shall be required to fill in **Annex IV** giving reasons why the submissions are deemed to be "exceptional".

- (4) Until declared otherwise, there shall be admitted a maximum of 22 children per class per year per School. In calculating the number of admissions, repeaters and extra admissions referred to in Rule 7(3) shall not be counted.

- (5) The meaning of “brothers and sisters” includes: half siblings, adopted and fostered children.

8. Times of Registration

The registration of children of new contributors shall be accepted only on such days as may be established by Notice of the Administration of the Schools acting on behalf of the Registrar. Any registration of a child of a new contributor made contrary to the Notice shall be deemed to be made on the subsequent date on which registrations are open and shall be deemed to be the last registrant on that date.

9. Preparation of Year Statements

The Registrar shall from time to time prepare a Statement of Registrations organized on the basis of distinct years (hereinafter the “Year Statements”). These Statements shall be displayed on the Notice Board at each School and updated periodically. The Registrar is entitled to make such notations and corrections as he may consider useful to the Year Statements. The Year Statements are not evidence of any facts, rights or otherwise but are meant to assist the Registrar and parents to assess the position of children in such a manner as to enable parents to take as informed a decision as possible regarding their children.

It is only the Contributor Register which is official evidence of the fact of registration and the chronological order of registrations. Parents may view the Contributor Register at will, after excluding personal names to protect the identity of

registrants. No responsibility shall arise for any errors in the Year Statements.

10. Official Method of Confirmation

No person, including the Registrar, is entitled to confirm any place in respect of any child other than in accordance with these Rules and at the appropriate time. Opinions expressed verbally or in writing by any person are not binding on the Foundation or any School. The only binding document is a letter confirming that a child is eligible to attend the School. Such letter shall be issued by the Head of the relevant School in accordance with the Admission Procedures applicable to each School.

11. Refusal of Place and Withdrawn Applications

- (a) Should children be offered a place at a School and the place is not accepted then they shall be allocated Code “C” in the Year Statements. Should such child be re-registered, then on re-registering a new child registration number and Code “B” shall be allocated.
- (b) Should children be withdrawn following the withdrawal of a Contribution they shall be struck off the Contributors Register and the Year Statements manually by the Registrar and given the Code “W”.
- (c) The Registrar shall make manual notes of refusals of places or withdrawal on the Year Statements from time to time.

12. Preparation of Final Year Statements

- (1) By the end of the 2nd week in October before the incoming Pre-Grade/ Nursery is meant to commence, the Draft Final Year Statement shall be presented to the Administrations of the Schools for cross-checking. The Registrar authorizes the Draft Final Year Statement to be placed on the Notice Board showing the Contribution and Registration Numbers but excluding personal names to protect the identity of the registrants. The Draft Final Year Statement would be compiled after ascertaining which of those in the list have become entitled to a preference due to the fact that their older sibling has commenced attending the school where they registered. The Registrar, in liaison with the Administrations of the Schools, shall verify whether all those with a Code “A” continue to enjoy their right to a preference.

The Final Year Statement will therefore place in order :

- (a) all brothers and sisters marked with Code “A” of children then actually attending or having already accepted a confirmed place (Rule 5.2), and therefore enjoying the right of preference.
- (b) all other children appearing in the earlier list in the chronological order in which they are registered. Such children will be allocated the code

"B" implying that they have no preference.

- (c) thereafter all children whose registration has been cancelled or children of Contributors who have withdrawn, these children shall be allocated the Code "C" or "W" respectively, the "W" meaning also that the Contribution has been refunded.
- (2) If a child was originally given Code "A" and due to the fact that the registration of all his/her older brothers or sisters having been cancelled the preference is lost, then the child will be allocated the Code "B" and shall be placed in the chronological position as per the child registration number in the Contributors Register and will be allocated the Code "B".

13. *Objections to Draft Final Year Statements*

- (1) The Registrar shall allow 15 days for comments or objections to the Draft Final Year Statement.
- (2) Valid objections are those involving (i) non-listing of a child, (ii) the granting of a wrong code, (iii) the adoption of the wrong procedure for listing children according to these Rules (iv) the granting of a preference to a child whose brother or sister is not actually attending the School (other than those overseas) (v) the non-granting of a preference when registration has been made in time, (vi) and

other such occurrences. While every effort will be made by the Registrar to avoid errors, parents are requested - and encouraged - to check the lists carefully, so that the system will be objectively and publicly verified at all times. Should any valid objection be raised, the Registrar shall make such corrections as may be necessary and at the lapse of the objection period shall post a revised list on the Notice Board.

- (3) In determining the validity of objections the Registrar shall consult with the Trustees or their delegate and in cases where the objections involve issues of principle which these Rules do not address, the Trustees shall give the persons objecting the opportunity to present their case, always keeping in view the rights of other parents who may be affected by such decision.
- (4) Once all objections have either been decided upon or withdrawn, either expressly or by the lapse of time allowed by the Registrar for an appeal to the Trustees, when suitable, the Registrar shall post the Final Year Statement on the Notice Board and this will be final and conclusive subject only to the limited exceptions in Rule 7(3).

14. *No Variation to the Final Year Statement*

- (1) After the Final Year Statement is posted on the Notice Board

following the lapse of the time for objections and consideration of the same and confirmation letters are issued, the Registrar has no power to correct omissions or errors because persons confirmed a place at a school enjoy a right which cannot be revoked in any way. Persons on waiting lists do not enjoy any rights other than under these Rules but also have an expectation that their position will not deteriorate at any time in the future subject to the limited exceptions in Rule 7(3).

This is also subject to a proviso that a person who is not entitled to a place at the school shall not acquire such right simply because he has erroneously been confirmed a place. In such a case the Trustees shall be entitled to withdraw the place but they shall only withdraw the place if the parent knew - or clearly should have known - that the child was not entitled to the place and remained silent about the facts.

- (2) The Final Year Statement cannot be altered by new registrations or changes in classification or status of children after posting of the Final Year Statement as above stated previously to the year of commencement and, subject to the limited exceptions in Clause 7(3), this Rule shall prevail over any other Clause hereof.

On the basis of the Final Year Statement, the Registrar shall extract for San Andrea School the first 88 children (4 classes

by 22) and shall pass on the names to the Head of San Andrea School. Simultaneously, the Registrar shall extract for San Anon School the first 110 children (5 classes by 22) and shall pass on the names to the Head of San Anton School.

15. Application of Preference

- (1) The preference for brothers and sisters shall only apply in respect of younger brothers and sisters of children attending the school and in no case shall it apply to older brothers and sisters of such children subject to the limited exceptions in Rule 7(3).

16. List Given to Heads of School

- (1) The Registrar shall allow the Heads until the 30th November to confirm places and should there be vacancies they shall be offered to the next children on the list in the Final Year Statement.
- (2) Whenever a vacancy arises in other grades the same procedure shall be followed. It shall be the obligation of the Heads of School to notify the Registrar of any vacancies arising in any School in any Grade and upon such vacancy arising the Registrar shall confirm with the School the full details of the child next on the list and entitled to be offered a place at the School.
- (3) The specific Admission Rules for each School shall

apply to all procedures undertaken by the Heads of School. Such Rules and amendments thereof shall be prepared by the School Board of each School and submitted for approval to the Trustees from time to time.

17. Responsibility for Mistakes

Parents are responsible for the details they insert in the Child Registration Form particularly the date of birth of a child. Should mistakes in this regard be made the PFE shall not be obliged to supply a place to such child in the correct year as though the mistake has not been made as this will affect the position of others. If the mistake is noticed soon after the first Year Statement is displayed in March of the year subsequent to year of birth of the child then it may be corrected.

18. Entry of Children in the Year Applicable to their Year of Birth

- (1) Except as herein provided, children can only be registered to commence in the grade relative to their year of birth and all children born in that year shall be listed together in the year lists. It is not permitted that children start in a year different from that applicable to the group of the same year of birth.
- (2) Under normal circumstances, children commence attending school in Pre-Grade/ Nursery in October of the calendar year they attain the age of three (3).

- (3) Should a child have a special need and be unable to commence schooling in the year set for his/her age group, the Head shall be entitled to allow the child, after diagnosis, to commence in a subsequent year, provided that in that subsequent year the Head is free to exercise his/her discretion as to whether the child be admitted or not as a distinct decision to be made at the time of proposed entry.

In exercising his/her discretion, the Head shall take into consideration such factors as mentioned in Rule 21 below. In such a case the Head shall notify the Registrar as soon as the decision has been taken and the child will be admitted as an extra child and no child shall be admitted from the Waiting List until the number of children has reduced so as to absorb the extra child taken in.

In such cases the Head shall keep a written report recording the basis of the decision and the child's year of birth in the records shall be amended and note thereof made. The Code "AYOB" shall be inserted in this case.

- (4) Registrations for other grades: If a parent considers that a child would more appropriately enter a grade for children in a year of entry different from that applicable to that of his/her year of birth, then he/she should register the child in accordance with para. (1) but should bring this

fact to the attention of the Registrar.

In this case the parent must immediately apply to the Head of School who may at his/her sole discretion agree to such an "amended year of birth" registration. If the Head does so the child shall be placed in the Year Statement of the selected year of entry and will enjoy the rights and position of admission as though he were registered for entry in the selected year.

The Registrar shall also make a note of this in the Contribution Register and the Code "AYOB" shall be allocated.

- (5) Any Contributor shall be entitled to apply at any time after initial registration to vary the registration of a child should circumstances require that a child be registered in a different year of birth than that in which he was initially registered.

In such a case the procedure stated in para. (4) shall be followed; however, when the year of birth is amended the child shall be re-registered with the new year of birth and shall be given a new child registration number and be treated accordingly.

Provided that if such variation is made within a reasonable time of the Contributor finding out the circumstances relating to the required variation AND the year into which the child is to be placed is not a year for which a grade

is actually in operation or in case of children under 3 the 15th October prior to the commencement of the relevant Pre-Grade/ Nursery has not yet lapsed, then the child shall be placed in the new list of the amended year of birth and retain the same child registration number.

- (6) Nothing in this Article shall entitle the Contributor to apply for the child to repeat a year or to be shifted from one grade to another within the School. Such matters are regulated by the policies of the School.
- (7) When a year of birth is varied the remark entered shall be "AYOB".

19. Maintenance of Year's Lists and Vacancies

The Registrar shall maintain, on a continuing basis, fully updated records of all movements and Codes relating to all children attending any School or on Waiting Lists, children who have not accepted any place offered, children who have been re-registered and children who have been withdrawn upon withdrawal of the Contributor.

20. Parent Authority

- (1) Both parents shall enjoy equal parental authority as defined in the Civil Code.
- (2) For a registration to be valid, both parents are to sign the **Child Registration Form – Annex I**. In the case of a widowed parent, a death certificate of the deceased parent

is to be presented when registering the child. In the event that the parents of a child are single, co-habiting, separated or divorced, a court decree is to be presented as evidence of actual sole custody of the child. Separated, co-habiting or divorced parents who have joint custody of the child must both sign the **Child Registration Form – Annex I**. A Birth Certificate of the child to be registered is to be presented on registration.

21. Screening and Admission

- (1) Prior to admitting any child, the Head shall be entitled to screen the said child for the purpose of establishing special educational needs of the child. The Head shall be entitled to refuse admission to any child should the Head feel, in his/her sole discretion, that a child has special educational or other needs for which the School cannot adequately provide.
- (2) The Head of School may, at his/her sole discretion appoint professional persons to advise him/her in relation to the screening procedures relating to special educational needs.
- (3) The exercise of the discretion shall have effect throughout the entire term of schooling.
- (4) The Contributor shall be entitled to a copy of all reports or decisions relative thereto.

22. Interpretation

When these Rules need interpretation, the Trustees or their delegate shall prepare a written statement of the interpretation after consulting the School Boards of each School and the School Boards shall proceed to publish such interpretation in the next School Newsletter or Annual.

23. The Registrar

The Admission System shall be operated by a Registrar appointed by the Trustees from time to time. Until otherwise stated, Mr. Joe Bonello shall act as Registrar. In line with the provisions of the Delegation of Functions Rules 1998, the registration offices forming part of the Administrations of the Schools of the Foundation are entrusted to carry out all the functions necessary for them to promote and showcase their School and to effect the registrations as deemed necessary and practicable. In such context, the offices assume dual responsibilities: (a) the duty to promote their School and (b) the responsibility to act in line with the Rules of the Foundation. The Registrar's role is one of co-ordination, guidance and monitoring, thus ensuring that the registration system remains transparent and compliant with the Rules and that it functions smoothly, efficiently and fairly.

24. Primary Record

- (1) Computerised Records can be used in all matters; however the written Contributor Register shall prevail over the computerised ledger in case of conflict.

- (2) At regular intervals it shall be lawful for the Registrar to cancel from the computerised records all entries with Code "W" so as to shorten the Year Statements being posted on the Notice Board.

25. Audit

The School Board of any School may from time to time appoint independent auditors to certify that these Admission Rules are being implemented strictly in accordance with these Rules.

26. Copies of the Admission Rules to Parents

Parents are encouraged, and indeed expected, to obtain a copy of the Admission Rules and other Rules of the Foundation, to read them together with all available material on the Schools and to familiarize themselves with the Aims and Systems of the Schools. They must acknowledge in writing that they have received a copy of them (Annex V).

27. Effective date of the amendments to these Rules.

The amendments to these Rules, re named as "The PFE Admission Rules 1993 as amended in 2020" shall become effective as from 24th August 2020.

Approved
by the Trustees.

ANNEX 1
Specimen of Child Registration Form

San Anton/ San Andrea School CHILD REGISTRATION FORM

To: The Registrar
The Parents Foundation for Education
San Anton School or San Andrea School
Žebbiegh MGR 2850

Date: _____

FOR OFFICE USE:	
Contributor No:	Reg No:
Received by:	on
Receipt No:	dd
Cheque No:	Bank
Other method of payment:	

Dear Sir,

I/We would like to register my/our child to attend _____, a School of the Parents Foundation for Education.

Child's Name and Surname:

Date of Birth:

Nationality of the Child:

For Scholastic Year- October:

Brothers & Sister:

Parent 1:

Name: _____

Surname: _____

I.D Number: _____

Occupation: _____

E-mail: _____

Mobile No: _____

Address: _____

Home/Work Telephone Nos: _____

Parent 2:

Name: _____

Surname: _____

I.D Number: _____

Occupation: _____

E-mail: _____

Mobile No: _____

Martial Status: Single ☐ Married ☐ Separated ☐ Divorced ☐ Adoptive ☐ Foster ☐ Co-habiting ☐

Person to contact if different from above:

Name: _____

Tel. No: _____

Start Date:

End Date:

As at date:

I confirm that I am a fully registered Contributor No: _____ and I accept that this registration is regulated by the Rules of the Parents Foundation of Education and the Schools. I confirm that I have today received a copy of the PFE Contribution Rules 2/93 as amended in 2009 and in 2020, PFE Admission Rules 3/93 as amended in 2020, PFE Delegation of Functions Rules 1/98 as amended in 2020 and Aims and Ideas of the Parents Foundation for Education. I hereby confirm that I shall respect all rules and regulations fully passed by the Foundation and/or the Schools of the Foundation.

I am hereby enclosing my child's/ children's registration fee (€50 per child) and which is non-refundable.

Signature

Signature

Applications are to be handed in personally. Applications must be made for each child.

All contributors are expected to read the rules and all other available material on the schools and to familiarise themselves with the aims and systems of the schools. See PFE Delegation of Functions Rules (Rules 1/98).

ANNEX II

Declaration in terms of Section 6 (2) of The PFE Admission Rules, 1993 (Rules 3 / 93), as amended in 2020.

(To be signed by a Contributor or Staff Member whose child does not enjoy a preference)

Contribution Number _____

Child Number _____

I, the undersigned, declare that I am aware that my child does not have a preference as he/she has been registered after the time limit laid down by The PFE Admission Rules.

_____	_____
Signature of	Date
Contributor / Staff Member (Name in full)	

ANNEX III

Declaration in terms of Section 7 (2) (b) of The PFE Admission Rules, 1993 (Rules 3 / 93) as amended in 2020.

(To be signed by Staff Members whose children enjoy preference)

Contribution Number _____

Child Number _____

I, the undersigned, declare that I am aware that my child _____ enjoys preference in admission on grounds that I am a *bona fide* full time member of the staff at a PFE School on an indefinite basis. ("full-time" includes members of the staff engaged with the school on reduced hours but duly registered as social service contributors signifying their *bona fide* full time employment status.) The preference is dependent on my being engaged as described above when the child is to start schooling.

_____	_____	_____
Signature of Staff Parents	School Administration	Date

ANNEX IV

Request by the School Board of San Anton School/ San Andrea School to the Registrar for the admission of a child/children under the “exceptional” proviso clauses in Rule 7(3).

To the Registrar,

The School Board, having considered the details of the case referred to hereunder

Name of Child _____

Date of Birth _____

has decided to offer a place in the School in view of the “exceptional” nature described hereunder.

(Explaining the “exceptional” nature of the case and why the case is considered as qualified to be dealt with under the proviso sections of Rule 7(3) of the Parents Foundation for Education Admission Rules 3/93 as amended in 2020.)

Details:

The Chairperson

San Anton School/ San Andrea School Board

Date: _____

ANNEX V

Declaration in terms of Section 26 of The PFE Admission Rules, 1993 (Rules 3 / 93) as amended in 2020.

I, the undersigned, having registered as a Contributor to the Parents Foundation for Education do hereby acknowledge that I have today received a copy of:

1. PFE Contribution Rules 2/93 as amended in 2009 and in 2020
2. PFE Admission Rules 3/93 as amended in 2020
3. PFE Delegation of Functions Rules 1/98 as amended in 2020
4. Aims and Ideas of the Parents Foundation for Education.

I am fully aware of my rights and duties as a contributor and do hereby confirm that I shall respect all rules and regulations duly passed by the Foundation and/or the Schools.

Signature of Parent

Signature of Parent

Name in full: _____

Name in full: _____

ID No: _____

ID No: _____

